

COMMUNITY SERVICE

#1165 Accompanist

Pianist required to accompany senior choral group weekly, Feb/2019-May/2019. Ability to sight read is essential, previous experience not necessarily critical. Parksville

#1164 Webmaster

Required by a society to keep the theme and plugins up to date, edit existing Wordpress pages and edit settings in cpanel. Experience with Wordpress and cpanel needed. Bowser

#1163 Program Set-Up Volunteers

Required for setting up chairs, tables, etc for various programs. Parksville

#1162 Thrift Store Volunteers

Required for tagging donated items. stocking shelves and as cashiers. Retail experience a plus, however not a requirement. Parksville

#1161 Friendly Visitor

Visit seniors and engage in activities-play cards, do puzzles, converse, etc. Use of own vehicle preferable. Parksville

#1160 Drivers

Required for various programs-deliver meals, drive clients to non and medical appointments. Valid driver's license and up-to-date insurance required. Parksville

#1159 Kitchen Volunteers

Simple snack to full meal preparation for various programs. Food Safe Certificate is preferred, training available. Parksville

#1158 Support group facilitator needed. Create a safe and open environment for caregivers to share concerns and solutions when caring for people living with dementia. Parksville

#1157 Facebook/Twitter Manager

Local volunteer organization requires individual to prepare weekly posts to Facebook and Twitter. This will involve approximately ½ - 1 hour per week; and can be done from your home.

#1153 Program Assistant

Help with crafts, music, gardening, woodworking, games and other activities with seniors. Lunch included. Parksville

#1152 Kitchen Help

Assist with food preparation, serving and clean up. Food safe required, will pay for certification. Lunch included. Parksville

#1140 Web Master

Upgrade and maintain the existing website of a charitable organization. Some knowledge of WordPress is preferred, proficiency is not required. Nanoose Bay

#1135 Equipment Loan Delivery Program

Assist with the delivery of a variety of medical equipment to allow palliative patients to stay in their home comfortably. Must be in good physical shape, able to lift approx. 25 lbs and have a valid BC Driver's License. Oceanside

#1134 One on One Companionship

Individuals required to offer companionship and 'an ear' to those who have lost a loved one. Must have the ability to provide emotional support without judgement. Training provided. Oceanside

#1133 Care Giver Respite

Individuals required to provide the 'care giver' time out of the house to run errands or time to themselves. Must have the ability to provide emotional support and listen without judgement. Training provided, background security check required. Oceanside

#1132 Newsletter Coordinator

A volunteer is needed to gather the information supplied by museum staff and president and create a quarterly newsletter based on an established template. Qualicum Beach

#1131 IT Support

Help is needed with upkeep, glitches, connectivity, upgrades and downloads of new software for several museum computers used in various areas for multiple functions. Qualicum Beach

#1129 Web Master

Design a website for a local senior's organization and provide instructions regarding site maintenance to Board member(s). Parksville

#1128 Home Service Representative

An excellent opportunity for couples with flexible hours. Install and service help line units in clients home. Training provided.

#1127 Support Group Volunteer

Provide support to clients of the Vancouver Island Chapter and to ensure the individual and group adherence to guidelines and protocols. The Parksville Support Group meets on the 3rd Thursday of every month.

#1118 Marketing Committee

Assist in the promotion of the gardens through various activities including planning for and participation in community events, social media marketing and distribution of promotional material. Qualicum Beach attraction.

#1117 Fund Development Committee

Help to source and write grant applications and raise funds to support the general operation, growth and evolution of the gardens. Qualicum Beach attraction.

#1116 Garden Monitor

Monitor the garden and encourage garden etiquette. Qualicum Beach attraction.

- #1115 Garden Ambassador
Staff our booth at various shows and markets, answer questions, provide membership and volunteer information, distributes brochures, and may also administer draws as well as sell seeds, plants and raffle tickets. Facilitate events by helping to organize and/or prepare the site for the event and clean up afterwards. Qualicum Beach attraction.
- #1114 Garden Maintenance and Construction
Mend fences, build benches and performs repairs and/or minor renovations to the structures on the property. Qualicum Beach attraction.
- #1113 Facilities Maintenance and Construction
Perform painting and repairs to the Main House, Gardener's Cottage, Gift Shop, Welcome Interpretive Centre and other buildings. Qualicum Beach attraction.
- #1111 Parking Attendant/Traffic Controller
Direct traffic at the entrance and the parking lot during especially busy days (Mother's Day, statutory holidays, etc.) and special events. Qualicum Beach attraction.
- #1110 Golf Cart Driver
Transport visitors to/from the Welcome Interpretive Centre to the Gift Shop, Nursery and/or Milner House in a 7 passenger golf cart. Qualicum Beach attraction.
- #1109 Plant Sales Assistant
Assist the nursery grower with the organization of plant sales. Care for and sell plants in the sales area and interact with the visiting public. Qualicum Beach attraction.
- #1108 Luncheon Helper
Assist in the preparation, serving and clean-up of luncheons. Qualicum Beach attraction.
- #1107 Tea Room Server
Serve the guests in the Tea Room. Cash/credit card handling is required. Qualicum Beach attraction.
- #1106 Kitchen Helper
Make tea and coffee, wash china and assist with kitchen preparations. Qualicum Beach attraction.
- #1073 Group Facilitator – Grandparents Raising Grandchildren Support Circle
Co-facilitate monthly meetings of self-help support group for grandparents raising grandchildren and other kinship care providers. Training provided. Nanaimo Oct. 26, 27 & 28, 2018 Parksville
- #1071 Group Facilitator – Parent Support Circle
Co-facilitate weekly meetings of self-help support group for parents. Training provided. Nanaimo Oct. 26, 27 & 28, 2018. Parksville/Qualicum Beach
- #1105 Shoots with Roots Mentors
No experience necessary, just a willingness to work and learn with kids. School visits run Tuesday, Wednesday and Thursday until the end of June, 2.5 hours per day. Join for one day or 45! A criminal record check is required. Qualicum Beach attraction.

#1104 Gift Shop Assistant

Interact with visitors, transact sales and price merchandise. Use creative talent to help display the gift and gardening items. Serve visitors refreshments and snacks and handle the payments. Maintain the Gift Shop in an orderly fashion. Qualicum Beach attraction.

#1103 Wednesday Gardener

Join the group that meets every Wednesday and assists the Grounds Keeper with many gardening tasks around the gardens. Qualicum Beach attraction.

#1102 Tour Guide

Lead groups through the garden and woodland identifying plants, birds and animal habitat; while telling of its history, connections to the Milner family, and relationship to Vancouver Island University and horticultural collection. Qualicum Beach attraction.

#1101 Food Garden Assistant

Help the Food Garden by doing small garden tending duties including harvesting, weeding, planting, mulching. Greeting visitors. Qualicum Beach attraction.

#1100 Trail & Woodland Steward

Walk the trails, paths, driveway and parking lots to ensure that they are clean (raking, sweeping and removing broken/fallen branches), signage is clean and all areas are presentable and safe for the public prior to opening in the morning. Qualicum Beach attraction.

#1099 Seed Savers

Bagging, collecting, labeling and processing seeds for sale and for propagation of new plants in the gardens. Qualicum Beach attraction.

#1098 Wedding Support

Participate in wedding events, assist in preparations before the event and clean up after the event. This may include meeting potential clients to discuss price/policy and show them the grounds. Qualicum Beach attraction.

#1097 House Docent

Give the public visiting Milner House information about the house and its history, as well as about the social history surrounding the gardens and woodland, while keeping an eye on all the items that belong in the house. Qualicum Beach attraction.

#1096 Welcome and Interpretive Centre Cashier

Take admissions and/or check membership status, promote membership, inform the public about general information, policy and activities of the Gardens. Qualicum Beach attraction.

#1095 Teacher's Aide

Independent school requires someone who can assist Grade 2/3 teacher with her class, teaching the children their "ABCs" by reading to them or having them read to you. Qualicum Beach

#1094 Gaming Marathon Coordinator

Student Volunteer will work directly with a Federal organization and BC Children's Hospital to plan and implement one day gaming event in their school

#1093 Dance Marathon Ambassador

Student Volunteer will work directly with a Federal organization and BC Children's Hospital to plan and implement a dance marathon event in their school

#1092 Thrift Shop Cashier

Process payment for purchases by cash, Interac debit, or charge card. 3 1/2 hour shifts available, Monday through Saturday, mornings or afternoons. Parksville

#1080 Board Member(s)

Board members attend monthly, annual and special board meetings, assist with special projects, direct the work of committees and support volunteers at special events. Required for approximately eight hours per month; flexible beyond monthly board meeting of two hours.

#1074 Co-Facilitator – Parent Support Circle-Qualicum

Co-facilitate weekly meetings of self-help support group for parents. You should have basic understanding of child development and experience with current parenting issues. Training: May 4/5/6 2018 in Victoria. Ongoing support provided.

#1073 Co-Facilitator – Grandparents Raising Grandchildren Support Circle-Parksville

Co-facilitate weekly meetings of self-help support group for grandparents raising grandchildren and other kinship care providers. You should have basic understanding of child development and experience with current parenting issues. Training: May 4/5/6 2018 in Victoria. Ongoing support provided. Parksville

#1071 Co-Facilitator – Parent Support Circle-Parksville

Co-facilitate weekly meetings of self-help support group for parents. You should have basic understanding of child development and experience with current parenting issues. Training: May 4/5/6 2018 in Victoria. Ongoing support provided

#1070 Treasurer

Local Community Hall requires individual with a background in bookkeeping/accounting to maintain hall financial records for maintenance, rentals and special occasions and report to the Board of Directors at monthly Board meetings. Required approximately 2 -4 hours per week. Dashwood-Bowser

#1069 Display Committee

Research, design and install new museum displays in collaboration with other committee members and museum staff. Qualicum Beach

#1068 Fundraising Committee

Assist with development of effective fundraising activities to sustain a local museum in its many functions. Qualicum Beach

#1056 Treasurer

Person familiar with Sage50/Simply Accounting/ Excel to manage District Council's financial resources, deposits, expenditures, bank and community account reconciliations; and preparing monthly financial statement. Criminal Record Check required. Oceanside

#1052 Victim Services Volunteer

Deliver confidential information and assistance to victims of trauma or crime in the aftermath of crime, accidents or emergencies. Training provided. Parksville

#1050 Publicity Coordinator

A community library requires someone to coordinate advertising for fundraising and other events. This person will collaborate with the president to coordinate all advertising and publicity, including newspaper, radio, and posters, and preparation of the newsletter 3 – 4 times annually. Nanoose Bay

#1049 Reception/Greeter

Individual required for reception area. Duties include answering phones, greeting visitors and assisting with related clerical functions. Parksville

#1048 Vision Mate

Assist a visually impaired person in your neighbourhood for a couple of hours each week. Activities include reading, organizing, accompanying on errands and/or walks, social visiting. Oceanside neighbourhoods

#1037 Musician

A musician is required to play his or her own instrument and sing with a group of 8 adults with disabilities and 1-2 staff members. Piano is available. Parksville

#1036 Tour Guide

A tour guide is needed to provide information to visitors on site and at local school presentations to increase awareness and educate adults and children of the rolls and responsibilities of a local wildlife refuge. Errington

#1028 Gardeners are needed to care for food and temple gardens 2 – 5 hours per week. Coombs

#1027 A handy person is required to perform odd jobs, including painting, carpentry and other small fixes on an 18 acre temple property. 2 – 5 hours per week; times are flexible to your schedule and availability. Coombs

#1022 In-Community Volunteer

Individuals who are comfortable talking to the public are required to promote community awareness and assist with blood donor recruitment. Parksville and Ladysmith

#1018 Bookkeeper

Review financial records and prepare summary financial report at the end of each quarter; complete audit/review of year-end financial records in January of each year. Parksville

#1015 Store Front (Cashier)

A local Parksville bakery is looking for a front end cashier to greet the public, handle pies, handle cash and tidy the storefront. This individual will be working with persons facing multiple barriers.

#1013 Treasurer

A treasurer is required for local search and rescue group. Attend to day to day banking, write cheques, prepare and file annual tax return, coordinate annual Gaming Grant application, complete and submit annual provincial (Gaming) report(s); prepare monthly financial reports; Chair fundraising committee and liaise with bookkeeper. Approximately 160 hours per year.

#1012 Secretary

A secretary is required for local search and rescue group. Record and distribute minutes, attend to correspondence and email, prepare reports, and order stationery supplies. Must attend monthly board meetings and bi-monthly general meetings. Individual must be proficient with Windows based programs, (including email) and participate in one committee. Lap top provided, must have internet service. 3-4 hrs / month.

#1009 Roadside Safety Observers

Needed to operate a speed reader board in areas identified by ICBC and Oceanside RCMP. Become 'eyes' and 'ears' for the Oceanside RCMP by recording statistics. RCMP security clearance required (no cost to volunteer) and mileage compensation provided for driver of a two-person watch. Oceanside

#1003 Recreation Program Assistant

Help with recreation programs you are interested in such as bingo, travel programs, birthday parties, etc. Qualicum Beach

#1002 Thrift Store Volunteers

Individuals required to assist in local thrift store. Duties include greeting people, sorting and pricing merchandise, cashiering and maintaining tidiness of the store. Depending on shift, may involve opening or closing. Training provided. Parksville

#997 Sendial Caller

Persons with excellent communication skills required to telephone Sendial customers and accurately complete an order form for each customer. Parksville

#996 Friendly Visit and Conversation

Individual with excellent listening and conversation skills required for weekly or bi-weekly visit with alert and cognitive resident of seniors facility. Preferably a middle-aged female with a background in health care. Qualicum Beach

#983 Refreshment Volunteer

Organized and friendly individual required to prepare coffee/tea and arrange goodies for monthly meeting of a society on the first Tuesday evening of every month. Qualicum Beach.

#982 Reception Desk Volunteer

Friendly, outgoing individual required to welcome visitors/patrons at reception desk of a local museum. Qualicum Beach.

#973 Handyperson/Repair Person

Assist with occasion repairs in children's pre-school facilities. Qualicum Beach, Parksville

- #948 Visitor Counsellor
Local visitor center requires volunteer(s) to chat with guests and promote the amazing things our area has to offer. Parksville
- #937 Various opportunities with local theatre company
Volunteers required to help with various activities: basic carpentry, sewing, technology and communications, committees, board members, organizing, bargain-hunting in second hand stores, painting, decorating and craftworks.
- #928 Oceanside Emergency Services Program
The Emergency Program needs volunteers to join one of two specialized teams - Emergency Support Services or Emergency Communications Team.
- #927 Crisis Line Volunteer
Volunteer 4 hours per week and 1 overnight a month for a Vancouver Island crisis line located in Nanaimo.
- #909 Gift Shop Coordinator
Order and track retail stock; arrange displays.
- #908 Volunteer Coordinator
Solicit, schedule and manage volunteers according to society needs/events.
- #907 General Volunteer
Volunteer as needed for events, work bees, maintenance.
- #906 Accessioning Volunteer
Receive incoming artifacts to the Museum, and process according to Museum policies and procedures.
- #904 School Tour Docent/Helper
Provide Museum tours to school age children. Qualicum Beach
- #903 Host/Hostess
The Urgent Care & Support Clinic at OHC is looking for hostess/host for a 3 hour shift between 11 a.m. to 8 p.m., 7 days per week. Parksville
- #870 Greeter
Greet clients as they come to the new health centre in Parksville and assist them in finding their way to their appointment or destination.
- #782 Community Policing Volunteer
Work in either Parksville City Hall or Qualicum Beach Town Hall providing public safety and crime prevention information. 4 hour shift, choice of weekday mornings or afternoons. RCMP security clearance required, no cost to volunteer.
- #778 Therapy Walking Volunteer
Under the direction of the therapy department, walking with residents to give them exercise and conversation. Port Alberni

#777 Activity Volunteer

Under the direction of the Activity department, assisting with set up and carry out of activities such as arts, crafts, games, music and outings. Assisting with clean up afterwards. Port Alberni

#774 Front Desk Reception

Provide front line assistance, in person or by phone, to clients recovering from injury or surgery who require the loan of equipment. Courtenay

#773 Front Desk Reception

Provide front line assistance, in person or by phone, to clients recovering from injury or surgery who require the loan of equipment. Port Alberni

#771 One on One Friendly Visitor

Visit and develop rapport with an individual resident. Visit regularly 1 day or evening per week. Port Alberni

#770 Healthy Baby Clinic Volunteers

Greet families, weigh, measure child and document, supervise play area, change the papers on the scale & change pad for each child. Assist nurse. Port Alberni

#763 Health Unit Volunteer

Assist with baby clinic Tuesday and Wednesdays and immunization clinics in fall and winter. Must enjoy a busy environment, around young children and families. Training provided. Parksville

#760 One on One Visitor

Visit a few hours per week with resident of lodge in Parksville

#758 Therapy Walker

Take residents of a Parksville lodge for walks and exercising. Must like to work with seniors and to walk and chat.

#712 Walk and Talk Program

Volunteers required to assist in taking residents for walks and having conversations with them. Qualicum Beach

#711 Activity Helper

Assist with bingo games and serving of tea, coffee and snacks in Qualicum Beach Seniors Residence.

#709 Friendly Visitors

Visit individually with residents of Seniors Residence in Qualicum Beach

#664 Street Patrol

Patrol Oceanside area in your vehicle; minimum 4 hours per month. Be the 'eye' and 'ears' for Oceanside RCMP. RCMP security clearance required (no cost to volunteer); mileage compensation provided to driver of two person patrol.